

Wellman-Scofield Public Library
711 4th St
P.O. Box 420
Wellman, IA 52356
Telephone 319-646-6858 * Fax 319-646-6561

Monday, August 11, 2025

**Board of Trustees
6:30 p.m.**

Agenda:

Item 1: Call to Order and Roll Call: 6:35 pm

Present: Melody, Ashleigh, Carrie, Jo, Marcus, Tim, and Luke

Absent: Jamie

Item 2: Introduction of Guests: None

Item 3: Correspondence: None

Item 4: Approval of Minutes from Board of Trustees Meeting July 14, 2025

Motion: Melody, 2nd Jo

Item 5: Approval of Agenda: Motion: Luke, 2nd: Melody

Item 6: Approval of July 2025 Bills: Motion: Ashleigh, 2nd: Luke

Item 7: Director's Report and Discussion:

- Now utilizing "Gabbie" with two-way texting
- Great response to Summer Reading Program.
 - Foam Zone especially a big hit- 120 people, tons of fun
- Cook Around the World well attended and going well
- Retro friendship bracelets was a success
- Inventory is ongoing and a long process
- Still working on hiring a Children's Librarian

Item 8: Unfinished Business

- County Board Strategic Planning Training
 - Will have to have plan when we file for accreditation
 - Still have plenty of time, but would be good to do a little each month.
 - Start thinking how we will collect data for survey - paper, in-person, or online?
 - Carrie will ultimately write up the plan, but we will all work on it together.
 - Add line item to upcoming agendas: "Strategic Planning".
- Friends of the Library update
 - A group has been formed and is working on bi-laws and will then work on 501 C-3

Item 9: New Business

- Summer Reading Review

- Lower attendance for children's programming
 - Teen & Adult programming up significantly
 - Storytime numbers are higher - having weekly themes helped
 - Adult programming going well.

- KCTC monthly maintenance

- Done remotely
 - Deleted many things
 - Requesting they don't run any maintenance on circulation computers
 - We can do our own monthly maintenance - anti-viral and windows updates

Item 10: Comments, Questions, Other Business: None

Adjournment: 7:04 p.m. Motion to adjourn: Dennis, 2nd: Jo

The next regular meeting is scheduled for September 8, 2025 at 6:30 p.m.

Posted Wednesday, September 3, 2025.