

Wellman Library Board Minutes
(11/14/22)

- I. Roll Call
 - A. Call To Order: 6:39 p.m.
 - B. Absent: Bud Juilfs and Becca Droll
- II. No Guests
- III. Correspondence
 - A. None
- IV. Approval of Agenda
 - A. Motion to approve agenda by Chad Surom. Second by Marcus Miller
- V. Approval of Minutes
 - A. Motion to approve minutes by Ashleigh Nelson. Second by Marcus Miller.
- VI. Approval of November 2022 Bills (\$2,547.01)
 - A. \$15,000 Donation from Alberta Walker
 - B. Motion to approve bills by Chad Surom. Second by Melody Rowe.
- VII. Director's Report
 - A. Card of Thanks
 - 1. Washington County Riverboat Foundation
 - 2. Alberta Walker
 - 3. Library Sponsors
 - B. Storytime Attendance down slightly
 - C. Motion to approve Director's Report made by Marcus Miller. Second by Chad Surom.
- VIII. Committee Reports
 - A. None
- IX. Unfinished Business
 - A. WCRF Grant
- X. New Business
 - A. Megan Harris, Children's Librarian
 - B. Architect Meeting
 - 1. The City Attorney looked over the contract. Moving forward with the contract as is.
 - 2. Motion to approve the changes to the contract with Martin Gardner made by Marcus Miller. Second by Chad Surom.
 - C. Fundraising
 - 1. Sponsorship for Children's Area prepared for Hills Bank & Trust Company
 - 2. Sponsorship for Teen Lounge prepared for Federation Bank
 - 3. Sponsorship for Programming Room prepared for (To Be Determined)

4. Possibility of appealing to local organizations (Churches, Lions, Rotary) for donations rather than local businesses. Also, possibly talking to long-time loyal patrons.
5. Trivia Night
 - a) February at Parkside Activities Center
 - (1) Presentation regarding the WCRF Grant
 - (2) Silent Auction

D. Temporary Move of Library during construction.

1. Driscoll Studio of Framing and Photography Building (owned by Austin Bayliss)
2. Monthly rental at a rate of \$1/square foot. (Roughly \$1,100/month) Estimated time for construction is between 4-6 months.
3. Motion to pursue the move to the Driscoll Studio building made by Chad Surom. Second by Marcus Miller.

E. Technology

1. Computers through KCTC
 - a) \$500 for Circulation Computer and \$644 to transfer information.
 - b) \$809 for Catalog Computer and \$128 to transfer information
 - c) \$135 setup fee per computer
 - d) NOTE: Library is under no obligation to to buy hardware from KCTC
 - e) NOTE: Plan is to buy computers and a new Router from Amazon and have them installed by KCTC

F. Book Shelves

1. Williamsburg Outlet Mall had 15 shelves for sale at \$25/shelf. Plan is to purchase all 15 shelves for a total of \$375.

XI. Comments, Questions, and Other Business

- A. Motion to elect Chad Surom as the new Secretary made by Marcus Miller. Second by Melody Rowe.

XII. None

XIII. Motion to Adjourn Meeting at 7:32 p.m.