

Wellman Library Board Minutes

(5/8/23)

- I. Roll Call
 - A. Call To Order: 6:36 p.m.
 - B. Present: Melody Rowe, Becca Droll, Tim Beachy, Sarah Latcham, Marcus Miller, Chad Surom, and Carrie Geno (Library Director); Absent: Ashley Nelson and Becca Droll
- II. Guests
 - A. None
- III. Correspondence
 - A. None
- IV. Approval of Agenda
 - A. Motion to approve agenda by Melody Rowe. Second by Chad Surom
- V. Approval of Minutes
 - A. Motion to approve minutes by Marcus Miller. Second by Melody Rowe
- VI. Approval of April 2023 Bills
 - A. Please See Separate Document
 - B. Motion to approve bills by Melody Rowe. Second by Chad Surom
- VII. Director's Report
 - A. Please See Separate Document
 - B. Motion to approve Director's Report by Marcus Miller. Second by Tim Beachy
- VIII. Unfinished Business
 - A. Outdoor Book Return
- IX. New Business
 - A. Expansion Bids
 1. One bid came in for \$494,000 (Todd Hackett Construction Co.)
 2. City Council will vote on May 15, 2023 to approve the bid
 3. Upon approval of the bid, contractor may begin work
 4. Contractor is predicting the project will take between 120-150 days
 5. Motion to approve bid by Chad Surom. Second by Tim Beachy
 - B. New Library Policies
 1. Currently, patrons may check out a book for seven days. New policy will allow patrons to keep books for up to three weeks.
 2. The number of items a patron can check out at once has been increased from 15 to 25 items. (NOTE: This does not include movies. Patrons will not be allowed to check out more than four movies at any one time.)

3. If a patron wants to put a hold on a book, the library must be given 48 hours to gather the items for checkout.
4. Motion to approve the new library policies by Chad Surom. Second by Melody Rowe.

C. Kalona Fall Festival

1. After discussing the pros and cons of operating a booth at the Kalona Fall Festival, it was decided that the Wellman Scofield Public Library would not have a booth at the 2023 Kalona Fall Festival.

D. Apollo

1. The Wellman Scofield Public Library will be changing its Circulation System from Alexandria to Apollo.

E. Library Name and Branding

1. There was discussion of changing the name of the library from 'Wellman Scofield Public Library' to simply 'Wellman Public Library.' There will be a room in the expanded library called the 'Scofield Study Room' which will include a picture of Hiram Scofield. Several of his books will also be on display.
2. A potential new logo for the library was discussed. It consists of Hands, Books, and a Tree

F. Budget Amendment for Books

1. Currently, 60% of the library's book budget has been spent. \$3,000 will be allowed to roll over into the next fiscal year's budget.

G. Re-Bidding the County Technology Service Contract

1. Currently, the library is contracted with KCTC. However, the library is looking at other partnering options.

X. Comments, Questions, Other Business

A. Next Regular Meeting

1. June 12, 2023 at 6:30 p.m.

B. Meeting adjourned at 7:41 p.m.